BACHELOR OF BUSINESS ADMINISTRATION (CBCS - 2018 COURSE)
B.B.A. Sem-IV : WINTER- 2022
SUBJECT : HUMAN RESOURCE MANAGEMENT

Day : Monday   Time : 10:00 AM-01:00 PM

Date : 28-11-2022   **W-18832-2022**   Max. Marks : 60

N.B :

1) Attempt **Any THREE** questions from **Section – I** and **Any TWO** questions from **Section - II**.
2) Figures to the right indicate **FULL** marks.
3) Answers to both sections should be written in **SAME** answer book.

SECTION - I

Q.1	Explain the functions of Human Resource Management.	(12)
Q.2	Discuss the factors affecting the process of job design.	(12)
Q.3	What is Training? Discuss any two on the job training methods with its merits.	(12)
Q.4	Define performance appraisal and explain any two methods of the same.	(12)
Q.5	Write short notes on **ANY TWO** of the following:	(12)

    a) Assessment Centers

    b) Purpose of Induction

    c) Objectives of Job Evaluation

SECTION - II

Q.6	As a HR Manager, how will you conduct selection process for the role of Sales Executive.	(12)
Q.7	Prepare job description and job specification for the role of HR Manager.	(12)
Q.8	As a training Manager, what steps you will follow to identify the training needs of your employees?	(12)

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