POST BASIC BACHELOR OF SCIENCE (NURSING)
S. Y. P. B. B. Sc. (Nursing) : WINTER- 2022
SUBJECT : INTRODUCTION TO NURSING ADMINISTRATION

Day : Monday

Time : 10:00 AM-01:00 PM

Date : 21-11-2022

W-5669-2022

Max. Marks : 75

N. B. :
1) All questions are **COMPULSORY**.
2) Figures to the right indicate **FULL** marks.
3) Answers to both sections should be written in **SEPARATE** answer books.

SECTION - I

Q. 1 Answer **ANY FIVE** of the following: **(10)**

a) Motivation
b) Problem solving process
c) Delegation
d) Define management
e) Delegation
f) Role of a nurse in infection control in hospital

Q. 2 Write short notes on **ANY FOUR** of the following: **(16)**

a) Progressive patient care
b) Role of a nurse in material management
c) Importance of Inservice Education
d) Indian nursing council
e) Performance appraisal

Q. 3 Answer **ANY ONE** of the following:

A) i) Define "Quality Nursing". **(02)**

ii) Discuss qualities of effective nurse administrator. **(05)**

iii) Discuss the role of nurse administrator in maintaining high quality nursing care in hospital. **(05)**

OR

B) i) Define recruitment. **(02)**

ii) Describe the process of recruitment and selection of nursing staff for hospital. **(05)**

iii) Prepare orientation programme for newly recruited nursing staff. **(05)**

P.T.O.

Q. 4   Answer **ANY FIVE** of the following: (10)

    a)   Maintenance of physical environment in ward.
    b)   Principles of administration.
    c)   Nursing audit.
    d)   List necessary facilities required in surgical I.C.U.
    e)   Classification and function of hospital.
    f)   Job description of ward in charge.

Q. 5   Write short notes on **ANY FOUR** of the following: (16)

    a)   Group Dynamics
    b)   Nursing Audit
    c)   Techniques of Supervision
    d)   Purposes of budgeting
    e)   Any four functions of a leader.

Q. 6   Answer **ANY ONE** of the following:

    A) **i)**   Define records and reports.   **(02)**

        ii)   Write the importance of records and reports.   **(04)**

        iii)   Nurses role in records and reports.   **(05)**

<div align="center">**OR**</div>

    B) **i)**   Define administration.   **(02)**

        ii)   Write the principles of administration.   **(04)**

        iii)   Write the elements of administration.   **(05)**

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