

BACHELOR OF SCIENCE (CBCS - 2016 COURSE)
T. Y. B Sc. Sem-V : WINTER- 2022
SUBJECT : SOFT SKILLS

Day : Monday

Time : 02:00 PM-05:00 PM

Date : 5/12/2022

W-15027-2022

Max. Marks : 30

N.B.:

- 1) All questions are **COMPULSORY**.
 - 2) Figures to the right indicate **FULL** marks.
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Q.1 What is communication and explain process of communication? **[10]**

OR

What are the top skills which generally employer look for?

Q.2 Attempt **ANY TWO** of the following: **[10]**

- a) How did the stress of work managed properly?
- b) Comment on the group behaviour and the classification of groups.
- c) What are the causes and solutions for over commitment?
- d) How to show confidence in job interview?

Q.3 Write short notes on **ANY TWO** of the following: **[10]**

- a) Advantages of spoken / verbal communication
- b) Posture and Gesture
- c) Guidelines for planning a career
- d) Active listening

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