

BACHELOR OF SCIENCE (LABORATORY SCIENCES) (CBCS - 2019 COURSE)
B.Sc. (Lab Sci) Sem-I : WINTER :- 2021
SUBJECT: COMMUNICATION SKILLS

Day : Saturday
Date 19-02-2022

W-21597-2021

Time : 10:00 AM-12:00 PM
Max. Marks: 60

N.B.:

- 1) There are **THREE** sections as
Section-A = Objective Type questions = 20 marks.
Section-B = Long Answer questions = 20 marks.
Section- C = Short Answer Questions = 20 marks.
- 2) Section A is given in **SEPARATE** sheet and has to be answered on same sheet. This sheet should be completed with the first 20 minutes of starting of the examination. This sheet with Section A only will be collected by Supervisor.
- 3) Section B has four long questions and **ANY TWO** questions have to be answered.
- 4) Section C has six short questions and **ANY FOUR** questions have to be answered.
- 5) You have to make such kind of mark in the box of the appropriate answers.

Seat No.: _____

SECTION-A

M.C.Q's

(20)

- Q.1** Communication involves _____.
- a) Speaking
 - b) Listening
 - c) Body language
 - d) All of the above
- Q.2** Exchange ideas between two or more person is _____.
- a) Communication
 - b) Message
 - c) Sender
 - d) Listening
- Q.3** Which is not the type of communication channel?
- a) Specking, listening
 - b) Writing, reading
 - c) Visualizing observing
 - d) Thinking, action
- Q.4** Communication without words is called _____.
- a) Nonverbal communication
 - b) Verbal communication
 - c) Written communication
 - d) Oral communication

P.T.O.

- Q.5** If there is no receiver, there is no _____.
- a) Communication
 - b) Sender
 - c) Message
 - d) Media
- Q.6** "Can I help You" sentence is indicate _____.
- a) Offer
 - b) Request
 - c) Congratulating
 - d) Condolences
- Q.7** Distance is the _____ of the communication.
- a) Element
 - b) Barrier
 - c) Part
 - d) Question
- Q.8** Sending _____ is must quicker and easier then writing letters.
- a) Telegram
 - b) Messages
 - c) Email
 - d) Fax
- Q.9** Team Building is the quality of _____.
- a) Verbal communication
 - b) Leadership
 - c) Nonverbal communication
 - d) Listing Barrier
- Q.10** It is possible to send one message with your words and another with your _____.
- a) Nonverbal communication
 - b) Letter
 - c) Body language
 - d) Tone of voice

Total Marks Obtained: _____

Signature of Invigilator

Signature of Examiner

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SECTION-B

Q.1 Explain the difference between Verbal and Nonverbal Communication? **(10)**

OR

Q.1 What is communication and importance of effective communication? **(10)**

Q.2 Explain the benefits of effective Listening? **(10)**

OR

Q.2 Explain various barriers to Communication? **(10)**

Q.3 Write short notes (**ANY FOUR**): **(20)**

- a) Body Language
- b) Types of Communication
- c) Qualities of leader
- d) Importance of Spoken English
- e) Barrier to Listening
- f) Application for job opening

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