

BACHELOR OF SCIENCE (LABORATORY SCIENCES) (CBCS - 2019 COURSE)
B.Sc. (Lab Sci) Sem-III : WINTER :- 2021
SUBJECT: MEDICAL RECORDS MANAGERMENTS

Day : Saturday
Date 12/2/2022

W-22561-2021

Time : 10:00 AM-12:00 PM
Max. Marks: 60

N.B.

- 1) There are **THREE** section as
Section A :- Objective Type questions : 20 marks
Section B :- Long Answer Questions : 20 marks
Section C :- Short Answer Questions : 20 marks
- 2) Section A is given on **SEPARATE** sheet and has to be answered on **SAME** sheet. This sheet should be completed within **first 20 minutes** of starting of the examination. The sheet with **section A** will be collected by Supervisor at the end of 20 minutes.
- 3) You have to make such kind of mark in the box of the appropriate answers.

Seat No. : _____

SECTION – A

M.CQ.'s

(20)

Q.1 Medical Audit is to assess the _____ of medical records

- Quality
- Quantity
- Efficiency
- Quality and quantity

Q.2 Uses of medical records includes

- Research
- Legal or audit
- Clinical
- All of above

Q.3 The basic source of hospital statistical information related to patient is

- E-mail
- Registers
- Medical records
- Abstracts

Q.4 Medical records are the property of

- Patient
- Hospital
- Physician
- Patient relative

PTO

Q.5 Assembling of medical record

- Arrange medical record in the order determined by the patient
- Checking deficiency of forms
- Checking the entries in the forms
- The forms in the medical record are arranged in the order determined by the hospital

Q.6 MRD stands for

- More Records Department
- Medicine Records Department
- Medical Records Department
- Medical Real Department

Q.7 Gossiping between the doctors about the patient is

- Defamation
- Invasion of privacy
- Breach of confidentiality
- Tort

Q.8 LAMA is

- Left Against Medical Advice
- Local Area Medical Access
- Laboratory and Medical Advice
- Late Arrival of Medical Attention

Q.9 Component of medical record which has legal importance

- Informed consent
- Patient summary sheet
- Photograph
- Demographic data

Q.10 Medical record should be

- Complete
- Concise and accurate
- Legible
- All the above

Total Marks obtained : _____

Signature of Invigilator

Signature of Examiner

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- 1) There are **THREE** section as
Section A :- Objective Type questions : 20 marks
Section B :- Long Answer Questions : 20 marks
Section C :- Short Answer Questions : 20 marks
 - 2) Section B has four long answer questions and **ANY TWO** questions have to be answered.
 - 3) Section C has six short answer questions and **ANY FIVE** questions have to be answered.
 - 4) Section B and C should be written in **SAME** answer sheet.
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SECTION – B

Long answer questions (attempt ANY TWO) (20)

- 1) Explain merits and demerits of paper based and electronic medical records.
- 2) What is a medico-legal record? List the steps taken in preparing a patient's medical record for entry into court proceedings in response to a summon.
- 3) Explain in detail about the preservation of medical records.
- 4) Discuss in detail the value of medical record to each of the following :
 - The patient
 - The physician
 - The hospital

SECTION – C

Short answer questions (attempt ANY FOUR) (20)

- 1) Distinguish between medical record and medical report.
- 2) What is the role of medical record request form?
- 3) What are bulky files? What measures are to be taken in handling them?
- 4) Define centralized and decentralized filing and summarize the advantages of centralization for medical records.
- 5) What is coding of diseases? Why do we need to code?
- 6) What is MRN? Explain its need and significance.
