

Day : Tuesday
Date 1/2/2022

W-19942-2021

Time : 02:00 PM-04:30 PM
Max. Marks: 60

N.B.

- 1) All questions are **COMPULSORY**.
- 2) Figures to the **RIGHT** indicate **FULL** marks.

SECTION – I

Q1 Answer any **SIX** of the following:- **(06)**

- a) Explain – Ledger.
- b) What is Account transfer?
- c) What is late charge?
- d) List various methods of payment to clear bill.
- e) Explain – Credit control.
- f) Define – House limit.
- g) Explain – Right of lien.
- h) What is late checkout charge?
- i) What do you understand by potential room revenue?
- j) Give the formula for No-show %.
- k) Give the formula for Domestic occupancy %.
- l) Give the formula for House count.

Q.2 Answer any **THREE** of the following:- **(12)**

- a) Explain the importance of front office accounting.
- b) Elaborate on Hotel Credit Control Policy.
- c) Give the formula for the following:-
 - i) Room Occupancy %
 - ii) Average Occupancy %
 - iii) Double Occupancy %
 - iv) Bed Occupancy %
- d) Explain the following:-
 - i) ARG
 - ii) Rev Par
 - iii) DRR
 - iv) Stayover

Q.3 Answer any **THREE** of the following:- **(12)**

- a) Write a short note on:- i) City Ledger ii) Management Account.
- b) Explain credit control measure during occupancy.
- c) Draw and explain front office accounting cycle.
- d) If the room expenses for the period is Rs. 1,20,000 and the number of rooms sold for the month is 1,250 and 1,500 rooms are available for sale for that period, calculate cost per occupied room and cost per available room.

SECTION – II

Q4 Explain the following terms (any **SIX**) :- **(06)**

- a) CVGR
- b) House Limit
- c) Understay
- d) ROI
- e) Group Rate
- f) Z – card
- g) Transcript
- h) Forecasting
- i) Travel Agent Rate
- j) Wash Factor
- k) Market Based Pricing
- l) Corporate rate

Q.5 Answer any **THREE** of the following:- **(12)**

- a) Explain benefits of forecasting.
- b) Write a short note on:- i) Rule of thumb approach ii) Market condition approach.
- c) Explain types of forecast.
- d) Write in detail procedure of preparing daily transcript.

Q.6 Answer any **THREE** of the following:- **(12)**

- a) Explain night auditor process.
- b) What are the factors consider in Hubbart's formula when fixing room rate.
- c) Elaborate on records required for forecasting.
- d) List various duties and responsibilities of night auditor.