

BACHELOR OF SCIENCE (HOSPITALITY & HOTEL ADMINISTRATION)
(CBCS-2016 COURSE) B.Sc. (H. & H.A.) Sem - VI : WINTER - 2021

SUBJECT: HUMAN RESOURCE MANAGEMENT

Day: Wednesday
Date: 22-12-2021

W-15307-2021

Time: 02:00 PM-04:30 PM
Max. Marks: 60

N.B.:

- 1) ALL QUESTIONS are compulsory
- 2) Answer to BOTH the sections to be written in the same answer booklet.

SECTION - I

Q.1) Explain the following: (Any 6) (1 Marks X 6 = 06)

a)	Job Analysis	e)	Compensation
b)	Job Evaluation	f)	Assessment
c)	Induction	g)	Personnel Management
d)	Collective Bargaining	h)	Job Description

Q.2) Attempt ANY TWO of the following (6 Marks X 2 = 12)

- a) State the need for performance appraisal. State its Limitations.
- b) Describe the process of Human Resource Planning.
- c) What is the importance of training? Discuss any two methods of training.

Q.3) Attempt ANY TWO of the following (6Marks X 2= 12)

- a) Discuss the functions of Human Resource Management.
- b) What are the functional requirements of successful industry relations?
- c) What is Job Evaluation? Describe any two methods.

SECTION - II

Q.4) Explain the following: (Any 6) (1 Marks X 6 = 06)

a)	Job Specification	e)	Recruitment
b)	Discipline	f)	Training
c)	Human Resource Management	g)	Promotion
d)	Transfers	h)	Career Planning

Q.5) Attempt ANY TWO of the following (6 Marks X 2= 12)

- a) Give the objectives of Trade Unions?
- b) Define Grievance and give the causes of Grievance.
- c) Define Performance appraisal and describe any four methods of performance appraisal.

Q.6) Attempt ANY TWO of the following (6Marks X 2 = 12)

- a) Why is staffing considered to be an important function of management? State its objectives.
- b) State the benefits of career development to employees, management and organization.
- c) Describe the steps in recruitment and selection process.
