

CDOE
BACHELOR OF COMPUTER APPLICATIONS (CBCS-2019 COURSE)
B.C.A. SEM - II : WINTER :- 2021
SUBJECT: PRINCIPLES OF MANAGEMENT

Day : Friday
Date 11/2/2022

W-21861-2021

Time : 10:00 AM-01:00 PM
Max. Marks: 60

N.B.:

- 1) Q 4 from Section I is COMPULSORY.
- 2) Answer ANY TWO questions from Q 1, 2, 3 in Section I.
- 3) Answer ANY TWO questions from Q 5, 6, 7 in Section II.
- 4) All question CARRY EQUAL marks.
- 5) Answers to Both the sections to be written in SAME answer books.
- 6) Draw a labeled diagram WHEREVER necessary.

SECTION - I

Q.1) Answer the following: (6 Marks X 2 = 12)

- a) Explain different levels of Management with suitable examples.
- b) Objectives play a key role in the process of planning. Elaborate.

Q.2) Answer the following: (6 Marks X 2 = 12)

- a) Explain the important principles of organizing. How this function is important when you are going to form an organization?
- b) What do you understand by manpower planning? Describe the steps involved in manpower planning.

Q.3) Explain the following: (6 Marks X 2 = 12)

- a) Explain the nature of direction function of management.
- b) Define decentralization and elaborate the different determinants of decentralization.

Q.4) Write short notes on the following: Attempt ANY THREE (4 Marks X 3 = 12)

- a) Functions of Managers
- b) Characteristics of planning
- c) Virtual organization
- d) Selection process
- e) Determinants of motivation
- f) Modern methods of controlling

SECTION - II

Q.5) Answer the following: (6 Marks X 2 = 12)

- a) Trace the evolution of Management thought and discuss whether 'Management' is an art or science.
- b) Strategic planning is done at top levels of management. Do you agree or disagree? Justify your answer with suitable illustration.

Q.6) Answer the following: (6 Marks X 2 = 12)

- a) Do you agree that decision making at all the levels is very important to achieve organizational objectives?
- b) Write a comprehensive note on the recruitment and selection practices in any Business Enterprise.

Q.7) Explain the following: (6 Marks X 2 = 12)

- a) Define leadership and illustrate how authority, responsibility and delegation of authority are major parts of leadership.
- b) Explain the basic steps in control process. Do you agree that controlling function is important in any kind of organization? Justify your answer with suitable examples considering plastic industry.
