

S.D.E.

B.C.A. (2004 COURSE SEM- III : WINTER - 2017

SUBJECT : HUMAN RESOURCE MANAGEMENT

Day : **Wednesday**

Time : **10.00 AM TO 1.00 PM**

Date : **27/12/2017**

W-2017-4163

Max. Marks : 80

N. B. :

- 1) Attempt **ANY FIVE** questions from Section – I. Each question carries **10** marks.
 - 2) Attempt **ANY TWO** questions from Section – II. Each question carries **15** marks.
 - 3) Answer to both the **SECTION** should be written in **SEPARATE** answer books.
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SECTION – I

- Q. 1** Explain different Principles of Management.
- Q. 2** Describe different Operative Functions of Human Resource Management.
- Q. 3** Comment on “Selection is equal to Rejection”.
- Q. 4** Explain the Process of Wage Fixation.
- Q. 5** Explain how you will analyze the Training needs in an Organization.
- Q. 6** Explain the Concept of Disciplinary Action.
- Q. 7** Write short notes on **ANY TWO** of the following:
 - a) Induction
 - b) Development
 - c) Recruitment

SECTION - II

- Q. 8** You are selected as Training Officer. Prepare a Training Program for 40 newly selected BCA candidates.
- Q. 9** As a Wage and Salary Administrator; what step you will take to fix wages of Machine Operator and Supervisor.
- Q.10** As an H. R. Manager prepare a detailed note on a suitable Grievance procedure for small scale industry, which is located in Pune.

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