

B.B.A. (2010 COURSE) SEM- IV : WINTER - 2017

SUBJECT: HUMAN RESOURCE MANAGEMENT

Day: Friday
Date: 17/11/2017

Time: 10.00 AM TO 01.00 PM
Max. Marks: 70

W-2017-1568

N.B.

- 1) Q. No 1 is **COMPULSORY**.
- 2) Answer any **FOUR** out of the remaining questions
- 3) Figures to the **RIGHT** indicate full marks

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- Q.1** Define Human Resource Management. Identify and explain managerial and operational functions of Human Resource Management. **(14)**
- Q.2** What are the objectives and benefits of Human Resource Planning in present era of dynamic changes occurring in an organization? **(14)**
- Q.3** What do you understand by Job analysis? What precaution should be taken in preparing job description? **(14)**
- Q.4** Explain the various sources of recruitment and their merits with suitable examples. **(14)**
- Q.5** Explain various off-the-job techniques of employee training used in any organization of your choice. **(14)**
- Q.6** What is the importance of evaluating the performance? Discuss the process of evaluating the performance of an employee. **(14)**
- Q.7** Make constructive suggestions for the minimization and settlement of industrial disputes and for establishment of peaceful industrial relations. **(14)**

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