

**B.B.A. LL.B. (5 YEAR DEGREE COURSE) SEM-I (2009
COURSE) : WINTER - 2017
SUBJECT: FUNDAMENTALS OF MANAGEMENT**

Day : **Friday**
Date : **03/11/2017**

W-2017-1090

Time : **02.30 PM TO 05.30 PM**
Max. Marks : **80.**

N.B.:

- 1) Attempt any **SIX** questions including Q. No. 1 which is **COMPULSORY**.
 - 2) Q. No. 1 carries 20 marks and all other questions carry 12 marks each.
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Q.1 Write short notes on any **FOUR**:

- a) Key result area
- b) Divisional organization
- c) Budget
- d) Behavioral approach of leadership
- e) Management as science
- f) Policies and strategies.

Q.2 Define management and explain various functions of managements.

Q.3 Explain managerial functions of different organizational levels.

Q.4 Explain various steps in planning process.

Q.5 What is decision making and explain steps involved in decision making.

Q.6 What do you mean by authority? Why delegation of authority is important?

Q.7 Explain different types of leadership.

Q.8 Explain the concept of scientific management.

Q.9 Explain factors responsible for raising the ethical standards.

Q.10 Explain the requirements of effective control in an organization.

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