

**M.H.A. Sem-III (2012 COURSE) (CHOICE BASED CREDIT
SYSTEMS) : WINTER - 2018**
SUBJECT: RECORD MANAGEMENT STORES AND INVENTORY MANGEMENT

Day : Monday
Date : 19/11/2018

W-2018-1279

Time : 02.00 PM TO 05.00 PM
Max. Marks : 60

N. B. :

- 1) All questions are **COMPULSORY**.
 - 2) Figures to the right indicate **FULL** marks.
 - 3) Both the sections should be written in **SEPARATE** answer book.
 - 4) Draw neat and labeled diagrams **WHEREVER** necessary.
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SECTION - I

Q.1 Attempt **Any TWO** of the following : **(14)**

- a) A hospital is trying to minimize the cost of maintaining inventory. Which control system hospital should adopt to achieve optimal results? Explain.
- b) What is inventory management? Describe the most common methods of inventory management in hospital?
- c) What is material management? Explain the material management cycle in detail.

Q.2 Attempt **Any FOUR** of the following : **(16)**

- a) Lead time
- b) Tender
- c) Codification of inventory
- d) Shelf life
- e) Supply chain management

SECTION - II

Q.3 Attempt **Any TWO** of the following : **(14)**

- a) Explain the role of technology in medical record keeping.
- b) What are the major functions of medical record department? Explain the retention and destruction policy of medical record.
- c) Discuss the aim, objectives and functions of medical records department. Discuss the flow of medical record of a patient admitted in ICU.

Q.4 Attempt **Any FOUR** of the following : **(16)**

- a) Storing of medical records
- b) Staffing of MRD of 500 bedded hospital
- c) ICD – 10
- d) Bed occupancy rate
- e) Patient census

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