

**B.B.A. LL.B. (5 Year Degree Course) SEM-I (2015 Course) :**

**WINTER - 2018**

**SUBJECT: FUNDAMENTALS OF MANAGEMENT**

Day : Saturday  
Date : 17/11/2018

**W-2018-1306**

Time : 02.30 PM TO 05.30 PM  
Max. Marks :60

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**N.B.:**

- 1) All questions are **COMPULSORY**.
  - 2) All questions carry **EQUAL** marks.
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**Q.1** Define management. Explain contributions done by Taylor in scientific management.  
**OR**  
Explain functions of manager.

**Q.2** What do you mean by objectives? State advantages of setting objectives.  
**OR**  
Explain the steps taken in effective planning.

**Q.3** Explain the process of organizing.  
**OR**  
What are the advantages of delegation?

**Q.4** Define leadership. Explain the trait approach of leadership.  
**OR**  
What is social responsibility of manager? State the factors which raise ethical standards for an organization.

**Q.5** Explain decision-making process in brief.  
**OR**  
State various control techniques for effective controlling of an organization.

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