

S. Y. P. B. B. SC. (NURSING) : SUMMER - 2019
SUBJECT: INTRODUCTION TO NURSING ADMINISTRATION

Day: Monday
Date: 22/04/2019

S-2019-4367

Time: 10.00 A.M. TO 01.00 P.M.
Max. Marks: 75

N.B.:

- 1) All questions are **COMPULSORY**.
- 2) Figures to the right indicate **FULL** marks.
- 3) Answers to both the sections should be written in **SEPARATE** answer books.

Section-I

Q.1 Write short answer on **ANY FIVE** (10)

- a) Define Nursing Audit
- b) Enlist barriers of communication
- c) VED analysis
- d) Inventory
- e) Collective bargaining
- f) Define in-service education
- g) Anecdotal Report

Q.2 Write short notes on **ANY FOUR** (16)

- a) Management by objectives
- b) NAAC
- c) Principles of duty rotation
- d) Progressive patient care
- e) Motivation
- f) Group dynamics
- g) Skill training for nurses

Q.3 Attempt **ANY ONE** of the following (12)

- a) Define Management (02)
- b) Classify Management theories (05)
- c) Discuss management of disciplinary problems in nursing (05)

OR

- a) Define hospital (02)
- b) Describe classification of hospitals (05)
- c) Write a note on NABH process (05)

P.T.O.

SECTION-II

Q.4 Write short answer on **ANY FIVE** (10)

- a) List four types of budget
- b) Importance of good human relations
- c) List staff welfare programs
- d) Decentralization
- e) Qualities of supervisor
- f) Delegation
- g) Performance appraisal

Q.5 Write short notes on **ANY FOUR** (16)

- a) Differentiate between 'Team nursing' and 'Primary nursing'
- b) Explain the techniques of supervision
- c) Leadership styles
- d) Describe personnel policies in organization
- e) Principles of material management
- f) Job description of head nurse

Q.6 Attempt **ANY ONE** of the following (11)

- a) Define recruitment (02)
- b) Describe process of recruitment and selection of nursing staff (04)
- c) Prepare an orientation program for newly recruited nursing staff (05)

OR

- a) Define 'Quality nursing' (02)
- b) Characteristics of good nurse administrator (04)
- c) Explain the role of nurse administrator in maintaining high quality nursing care in the hospital. (05)

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