

B.Tech. 2014 Sem-II All Branches
32670

MADURA / WAL / ORANGE / MAHAVELI / DEVGAD / UBANGI / VOLTA / RAPTI /
GANDAK / NARNALA – II (2014 COURSE) (CBCS): WINTER – 2016
SUBJECT : PROFESSIONAL SKILL DEVELOPMENT – II

Day : **Saturday**
Date : **26-11-2016**

Time : **10.00 A.M. To 11.30 A.M**
Max. Marks : 50

N.B.:

- 1) All questions are **COMPULSORY**.
- 2) Figures to the right indicate **FULL** marks.
- 3) Answers to both the sections should be written in the **SAME** answer book.

SECTION – I
[ENGLISH COMMUNICATION]

Q.1 Each of the following words is followed by four words one of which is its [05]
opposite in meaning:

- a) Anxiety – i) Misgiving ii) Worry iii) Dread iv) Apathy
- b) Condemned – i) Abandoned ii) Shifted iii) Acquiesced iv) Liked
- c) Deny – i) Renounce ii) Confirm iii) Controvert iv) Disappear
- d) Fallacy – i) Temerity ii) Subterfuge iii) Certainty iv) Absoluteness
- e) Radical – i) Singular ii) Unusual iii) Conservative iv) Normal

Q.2 Match the pairs: [05]

- | Section A | Section B |
|----------------|--|
| a) Atheist | i) One who is indifferent to pain and pleasure |
| b) Bureaucracy | ii) A speech made without preparation |
| c) Calligraphy | iii) Government by officials |
| d) Extempore | iv) One who does not believe in God |
| e) Stoic | v) The art of beautiful handwriting |

Q.3 Do as directed: [05]

- a) We painted out house on this Diwali. (Change the voice)
- b) I have always admired your work. (Make simple past tense)
- c) Mohit said, 'I'm studying English a lot at the moment'. (Make indirect speech)
- d) You (used, is used, was used) to play tennis before his college. (Choose the correct auxiliaries)
- e) The College Board, as well as the local citizen were pleased, with the plans for the new college. (Rewrite the correct sentence)

P.T.O.

Q.4 Write any five advantages of E-mail Writing. [05]

Q.5 Write a letter to the concerned authority complaining the irregularity of electric supply in your locality. [05]

SECTION – II
[SOFT SKILLS]

Q.6 What is the importance of public speaking in professional career? [05]

Q.7 Explain the different leadership styles. [05]

Q.8 Give the five effective ways to structure the Power Point Presentation. [05]

Q.9 How the Corporate / Business Etiquettes help the Professionals in their career development? [05]

Q.10 Why are the soft skills important in today's corporate sector? Explain in brief. [05]

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